



Celebrating Outstanding Student Attendance **Procedures for Students, Teachers and Parents/Caregivers**

PURPOSE

This document aims to establish guidelines regarding how the school community recognises and celebrates outstanding attendance at Illaroo Road Public School for students term by term.

RATIONALE

Regular attendance at school for every student is essential if students are to achieve their potential. Schools, in partnership with parents and carers, are responsible for promoting and supporting the regular attendance of all students. As a result of regular school attendance, students make the most of educational opportunities, leading to greater social and academic outcomes. Recognising and celebrating outstanding attendance supports a positive school culture for everyone.

AIM

To provide all staff, students and parents/caregivers with clear procedures on celebrating Outstanding Attendance at Illaroo Road Public School.

IMPLEMENTATION

Outstanding student attendance each term is defined as at least 98% attendance:

- Up to 1 full day absence in a term, with a reason given by the parent/carer and marked as justified in line with the Department of Education's guidelines of justified reasons.
- Up to 2 partial absences in a term, with reasons given by the parent/carer and marked as justified in line with the Department of Education's guidelines of justified reasons.

Outstanding student attendance will be celebrated each term by:

- An item about outstanding attendance, including the number of students and the whole school percentage, will be placed in the school bulletin.
- Outstanding attendance certificates will be awarded by class teachers, in classrooms at the end of Terms 1, 2, 3 and 4.

EVALUATION

These procedures will be trialed during 2018 and reviewed June 2019. Teacher, parent/carer and student feedback will be utilised to inform decisions made in the evaluation process.