

Illaroo Road Public School P & C General Meeting

Attendance: As per attendance book.

Apologies: As per attendance book

Date: Tuesday 11/02/2014

Venue: Illaroo Road Public School

Meeting opened at 7.08 pm

Item No	Subject/Description
	Apologies – per attendance book
1	Ratify Minutes – Minutes of the 10 th December 2013 meeting were accepted. Moved by Adam Hodgkins, Seconded by Sherry Wearne
2	Matters Arising (a) Library Makeover Project New Shelving for Junior Fiction is arriving this week. Second order has been placed for desks for the corner, due to arrive in approximately 5 weeks. Children are going to be asked to vote on the Junior fiction seating arrangement. Term 2 senior seating will be looked at. (b) Update of shade cloth over Sandpit Still waiting for 2 nd quote for the shade cloth. Karen will follow up the second quote from Adam. (c) Eftpos in the Uniform Shop It had been decided to go with Internet based Eftpos and not phone line based to avoid ongoing telephone line costs. Waiting for Department of Education response to grant a guest account to use the internet in the Uniform Shop. This is going to be a very long process waiting for this to occur. A motion has been put forward by Adam that we now go forward with mobile eftpos machine which will cost an additional \$10 a month bringing the total to \$35 per month. We are able to change back to the other internet terminal if the internet access becomes available to reduce costs. No additional costs will be passed on to parents to recover eftpos costs. Motion moved by Alex and Seconded by Chris (d) Online ordering for the Canteen Graham will follow up on an email account through the school DET portal in order to have a reliable email for Tracey in order to go ahead with the online ordering system. Everything is ready to go just awaiting the email details.
3	Items for Discussion: (1) Voluntary Contribution – additional library makeover donation section Leslie brought up the fact that \$55,000 mentioned in Bulletin for library make over but the real figure is \$51,000 and \$4,000 ground maintenance. Leslie feels the figures should be itemized separately rather than put together in one figure. Karen has taken this on board. Adam suggested that a notice be posted in the bulletin separating the figures. The Office staff have reported a very strong response to additional donations for the library makeover, with approx. \$3000 coming in over 3 days. (2) IRPS Facebook page Who has seen and liked the Facebook page? Over 100 likes already. Brooke has been updating details for example Uniform Shop extra hours, photo day notes etc.

Use it as a communication tool for everything that is happening at the school including P & C information about fundraisers and meetings.

No photos are tagged with names and people who have specifically listed not to be published will not have any photos on facebook. Photos taken are mainly done in distant shots

(3) School banking

Robyn Collinson comes into the office every Wednesday and collects the bank books and deposits in the morning and processes the deposits at the bank and returns the book at the end of the day.

Karen introduced the idea of having an end of term draw. For each deposit a student puts into their account, they go into the draw to win a prize to encourage students to continue banking and increase their banking frequency. The more deposits the more chances you have to win. Prizes could include Bendigo Bank show bag, movie tickets and other prizes to be worked out.

4 Fundraising Activities

(1) School photos

Photos are scheduled for the 4th March 2014. The date was brought forward a couple of weeks due to clashes with other scheduled events. Volunteers are needed to assist on the day. The morning is the busiest period and more volunteers will be required. Please contact Karen if you are able to assist at any time during the day.

(2) Fundraising Group Meeting

Fundraising group meeting is scheduled for Monday 17th February 2014. It is a great night of fun with wine and chocolates and good conversation. Anyone interested in attending the meeting you don't need to be a member of the P & C.

If anyone has any ideas for fundraising for this year please let Karen know so it can be raised at the meeting.

(3) What's coming up?

We are going with the Mother's Day stall this year and follow up whether we will go ahead with a Father's Day stall
Easter Hat Parade and raffle date to be confirmed.

5 Principal's Report

Tabled by Mr Tink – see attached

6 Treasurer's Report

Tabled by Adam Hodgkins. Accepted by Andrew with amendments
– see attached

7 Canteen Report

Tabled by Karen Woods – see attached

8 Correspondence

Tabled by Sherry Wearne – see attached

9 Uniform Shop

Uniform shop report tabled by Adam Hodgkins – see attached
A new filing cabinet in the Uniform Shop to store all P & C documents

10 General Business

Updating of the new email list of P & C Members.

Meeting closed at 8.42pm

Next meeting: Tuesday, March 11th 2014

P&C President