

Illaroo Road Public School P & C General Meeting

Date: Tuesday 8th Dec 2015
Venue: Illaroo Road Public School
Meeting opened at 1905

- | Item No | Subject/Description |
|---------|---|
| 1 | Welcome to all new members by Tess Thomas. |
| 2 | Attendance - as per attendance book.
Apologies - as per attendance book |
| 3 | Tess Thomas informed the meeting that Sandra Turnell had stepped down as Canteen Convenor. Tess nominated Karen Woods for the position, seconded by Steve Hall. Steve Hall nominated for the Publicity Officer position, seconded by Rachel Larsen. |
| 4 | Ratify Minutes –
Minutes of the 10 th November 2015 meeting were accepted.
Moved by Laura Sullivan, Seconded by Clive Timmins |
| 5 | Matters Arising
(a) Shade sail over sandpit
Thanks to Karen and Steve for all of your hard work with this project. The shade sail project is now complete with the installation of the sail last week.

(b) School sports jerseys
The order for the jerseys has been placed with the supplier. Lesley is finalising the neck line with the supplier this week. ETA is early Term 1, 2016. (7 weeks from time of order).

(c) Quiet Area
Draft brief – see attached
Quiet area sub committee – Hannetjie Swanepoel, Bonnie Greene, Carli Green, and Karen Woods. Other members are very welcome to join.
Some ideas have been collected from teachers, and a brief is being prepared by the sub-committee to get a clear concept of what the area is going to be used for. The brief is hoped to be available by end of Term 4 2015. With a hope to have a plan finalised by the end of Term 2 2016. Start to build in Term 3 2016, and a completion target of Term 4 2016.
Any and all input is appreciated - Please contact a sub-committee member by phone or email. Doug (Groundskeeper) will also be consulted for ease of upkeep.
Graham will circulate the current draft brief to teachers, for their input.

(d) WWCC
Carol to keep records on our behalf. Please hand in your forms to her in the office.
There is no charge for this check. |
| 6 | Items for Discussion:
(1) Fundraising and Events for 2016
Tabled by Tess Thomas – See attached
Mothers Day will not be on the events list for 2016
2016 will see a Federal Election, and a great fundraising opportunity. |
| 7 | Principal's Report
Tabled by Graham Tink
IWB to be listed on the voluntary contribution form for 2016
Karen Woods asked for a rough budget of \$60000 for the quiet area refurbishment. |

Graham Tink agrees that the \$60000 is a projected budget only.
Graham proposes to amend the pledge to 4x IWB now, at a cost of \$32000, with the option for another 2 boards later in the year.

Amended Pledge for 2016	
4x IWB	\$32000
Garden	\$4000
Quiet area and frog pond refurbishment	\$64000
TOTAL	\$100000

Moved by Karen Woods, seconded by Steve Hall

Income from the before and after school care, provided by Peak, will go to the school (not P&C).

8 Treasurer's Report

Tabled by Adam Hodgkins. Accepted by Andrew Garlick, seconded by Laura Sullivan.

P&C is able to pledge \$100k with projections.
2014 pledge has just been completed, with the payment of the tablets.
Voluntary contribution forms will be amended to reflect the previous change from \$35 to \$40 contribution. New kindergarten families have the old forms with \$35.
There are sufficient funds in the account for the uniform pool shelving, and PC upgrade.
Moved by Adam Hodgkins, seconded by Andrew Garlick.

9 Canteen Report

Tabled by Karen Woods

2016 Wish list includes a new pie oven (to upgrade the current, hired, pie warmer), Crimsafe retractable screens, frying pans, school garden, and painted ceiling in the canteen.
Quote for the Crimsafe screens is \$3342
Quote for the ceiling to be painted is \$825

\$2600 for Canteen items and refurbishments.

Moved by Karen Woods, seconded by Carley Amey

Karen would like to spend \$150 for Christmas Hampers for Tracey and Stacey.

Moved Karen Woods, seconded by Adam Hodgkins.

10 Uniform Shop

Tabled by Rachel Larsen

Request that Rachel or Stacey are contacted when stock arrives at school. Graham Tink to discuss with front office staff.

Request for a folder to be placed near the pigeon holes for the uniform pool. All incoming orders, messages, correspondence etc for the uniform pool to be placed in the folder. It will make it much easier for volunteers to have all current information, and ensure orders don't go missing.

Uniform Pool refurbishment -

Quote for lip to be sourced.

Karen to approach an electrician to move a power point to allow for shelving.

Quote for shelving from BKW \$400

Request for a prepaid mobile phone to purchased for the Uniform Pool and its volunteers.

We are losing a seamstress. She will need to be paid out for all outstanding materials, zippers etc. that she has. Total of \$337.50

Spend up to a total of \$1000 on the above work – Moved by Rachel Larsen, seconded by Andrew Garlick

Uniform Pool is losing 7 volunteers at the end of the year. There will be an Executive meeting to discuss the formation of a new Uniform Pool sub-committee. The work load needs to be spread more evenly and not be loaded onto one person.

To clarify – It is always preferable for 2 adult volunteers to be in the uniform pool at any one time. If this is not possible for any reason, and only one volunteer is available, it is ok for the shop to open if the volunteer has completed the WWCC.

11 Correspondence

Christmas card from our accountant.
Colouring book fundraising brochure.

12 General Business

a) Graham Tink would like to have a framed certificate presented to Laura Hedyati, and Leslie McKinnon at the senior presentation day.

b) Kerrina Swords Presentation

Kerrina had organised a short slide show of her work, and presented the school with a copy of her book, "Half My Life".

She is also working of a scholarship for 1 boy and 1 girl, and would like to present it to the students in March 2016.

13 Next meeting: 7 pm sharp, Tuesday February 9th 2016

14 Meeting closed at 2116

P&C President