

Illaroo Road Public School P & C General Meeting

Date: Tuesday 14th February 2017
 Venue: Illaroo Road Public School
 Meeting opened at 1905

Item No	Subject/Description
1	Welcome Tess Thomas appointed Meeting Chairperson (as no P&C President has been elected).
2	Attendance – Tess Thomas, Mandy Weissel, Sandra Turnell, Clive Timmins, Steve Hall, Debbie Abello, Sherry Wearne, Chantell Treier, Tracey Robins, Liberty Nelson, Adam Hodgkins, Dani Hay, Michelle Sullivan Apologies –Carley Amey, Laura Sullivan, Andrew McVey, Allison McVey, Karen Woods
3	New Members Michelle Sullivan, Tracey Robins, Liberty Nelson, Dani Hay
4	Ratify Minutes – Minutes of the December 2016 meeting were accepted. Moved by Mandy Weissel, Seconded Steve Hall. Passed
5	Matters Arising a Vacant P&C Committee positions President: Michelle Sullivan was nominated and accepted. Moved by Sandra Turnell, seconded by Mandy Weissel. Passed (and a big congratulations). Uniform Shop Coordinator: since last meeting, Laura Sullivan has resigned. Tracey Robins was nominated and accepted nomination. Passed b Play Equipment Maintenance Update – Steve Hall / Tess Thomas Servicing was completed during the school holidays, Tess coordinated. As two extra replacements were performed at a cost of \$1100, the committee agreed to a proposal to pay \$400 + GST for extra work. Moved by Deb Abello, seconded Mandy Weissel. Passed. c Canteen Manager – change to work hours/scope – there was significant discussion and some members had not been involved in the December meeting discussions. Some members were concerned that additional cost may not have been factored into the pricing review undertaken during later 2016. It was also raised that due to work activities being performed under an Award, it was a requirement to compensate for all work hours. All speakers endorsed the quality of the current canteen services and food options. d e Motion moved that the request to increase the Canteen Manager hours be accepted. Further discussions to occur as to utilising the free services of the school audit team to ensure all cost-saving and efficiencies in canteen operations were being implemented. Proposed by Steve Hall, seconded Deb Abello. Passed.
6	Treasurer’s Report Tabled by Adam Hodgkins and circulated. Also available on Google drive. Accepted report, moved by Adam, seconded by Sandra.
7	Canteen Report As per email
8	Uniform Shop Tess reported that strong sales performance at start of school year. Takings for 6 days of \$14,500. Everyone thanked Tracey Robins for accepting the role as Uniform Shop Coordinator.
9	Correspondence As per email

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10	<p>General Business</p> <p>a Mother's Day Stall (Friday 12th May) \$900 initial budget</p> <p>b School Photo Day (Tuesday 28th Feb) Tess volunteered to act as coordinator. Any other helps on the day would be appreciated.</p> <p>c) Easter Raffle / Parade (Friday 7th April) Sandra volunteered to coordinate. Deb Faulks & Julie Anderson are school contacts</p> <p>d) Gareth Ward sponsorship request Committee believe this is a school decision, so detail will be passed on to Principal and Clive to respond to requestor email.</p>
11	<p>Principal's Report Report tabled. Koori newsletter was well received by Committee. Motion: P&C to fund \$825 for additional Quiet Area furniture as part of Annual Pledge. Moved by Chantell, seconded Deb. Passed</p>
12	<p>School Council Update Meetings held once per term. Michelle Sullivan to identify if wishes to be on Council as P&C rep. Discuss with Tess.</p>
13	<p>Items for next meeting General Business:</p> <ul style="list-style-type: none"> a) School Photo Day 2017 – review / feedback b) Easter Raffle / Parade (Friday 7th April) c) Mothers Day Stall (Friday 12th May) d) School Production at Shoalhaven Entertainment Centre (early August – tbc): check whether can sell kids snack pack on night e) Movie Night – tbc f) Other Fundraisers – tbc e.g., Fathers Day Breakfast. g) School Council: P&C representative <p>Reminder: Can all report contributors please provide reports on the Sunday night prior to meetings to allow them to be circulated/read on the Monday.</p>

Meeting closed 2125

P&C Meeting Chairperson