

Illaroo Road Public School P & C General Meeting

Date: Tuesday 13th August 2016
Venue: North Nowra Tavern, Meeting room
Meeting opened at 1904

- | Item No | Subject/Description |
|---------|---|
| 1 | Welcome to all by Tess Thomas. |
| 2 | Attendance - as per attendance book.
Apologies - as per attendance book |
| 3 | New Members |
| 4 | Ratify minutes from last meeting, 9th August 2016. Moved by Laura Sullivan, seconded by Carley Amey |
| 5a | Matters Arising – Advanced Studio Photo Day – Debbie Abello has been gathering interests for the photo day, and will be seeking more interest once the Cinema Night is finished. The photos will be taken on October 30 th . We are unable to use the school hall, but other rooms will be available. The Budgie group have already booked to use the hall. Debbie will need 25 bookings for the day to go ahead. Debbie is also seeking volunteers to help on the day.
If you can help, even for an hour, please call Debbie Abello on 0421903153 |
| 5b | ‘Bendigo Bank Night Sky Cinema & Mini Fete’ – As per report
More volunteers are needed for all of the planned stalls to go ahead. Graham has donated \$1500 from the Community Involvement initiative towards the event – Thankyou Graham.
Chris Klein has requested that \$1500 from the takings of the fete be put towards the Year 6 Farewell dinner and gift. In previous years, Year 6 students and teachers run a fete to gets funds for the farewell. The Year 6 students and teachers are all involved with stalls at the Mini Fete. Carley Amey moves that \$1500 is donated towards the Year 6 End of Year dinner and gift to the school. Seconded by Adam Hodgkins. Unanimously passed.
Adam has sent an invoice for a donation from Shoalhaven Sunset Cinemas to Graham. Adam will follow up for payment.
IRPS Facebook page has been running a competition to win a double pass to the NSC&MF. 2 Winners will be drawn at 8pm tonight.
Graham has sent a note to request an addition of ‘Anaphylaxis procedures’ to the risk assessment for the event. Adam will revise the procedure. Signs will be attached to each food stall stating ‘May have been in contact with allergens’.
Deb Faulks arrived, and advised the meeting that a total of \$2000 has been requested for the Year 6 farewell.
Adam moves that the total donation figure be increased from \$1500, to \$2000 as requested. Seconded by Steve Hall. Unanimously passed. |
| 5c | Father’s Day Breakfast – As per report Tess would like to express her gratitude to all staff and parents who helped out with the Father’s Day breakfast this year. It is very much appreciated by all families (especially the Dad’s!) |
| 6 | Items for Discussion - nil |
| 7 | Funding Request/ Allocation – nil |
| 8 | Treasurer’s Report – As per report
On paper, we are making a loss. But taking into account the amount of maintenance that has been carried out, the P&C is actually in a good position.
Adam suggests that a price increase is needed for the canteen. 5% across the board is advisable. Figures may be adjusted to keep the healthy options as cheap as possible. The rise will be left up to the Canteen Treasurer. |

It is noted that throughout the year some receipts have not been presented to Adam, but have still been paid. It was acknowledged that this was necessary to keep lines of purchase open.

Melinda Day has declined the invitation to audit our books this year. Adam moves that Katrina Hughes be contacted to conduct the 2016 audit, as Mel is not available. Seconded by Debbie Abello. Unanimously passed.

If you would like to volunteer as Assistant Treasurer please contact Adam on 0414296699
Adam is very happy to guide this person and help them settle into the new role.

9 Canteen Report – As per report

Adam Hodgkin suggested that the canteen 'End of Day' count be done manually, then put onto a spreadsheet. This will be more accurate for Adam (as treasurer) but also great for the kids doing the counting to see the process.

10 Uniform Shop Report – As per report

It was noted that the average mark-up is only 25% to keep it advantageous for families to purchase through the school Uniform Shop.

Feedback was received that the new surf style wide brim hats are excellent, and much more favourable by teachers and students.

A stocktake will be done on the last day of term.

The Uniform Shop will be open for a couple of hours before and after each orientation.

11 Correspondence – No report

12a General Business – 2017 Photo day will be held on Tuesday 28th February 2017. Tess will liaise with Don Woods and the school. There were discussions of returning to the photo packs rather than a presentation book. All were happy to go ahead with Don Woods.

12b Bendigo Bank – at the end of the year, Bendigo Bank give back 5% of the total student banking for the year. The minimum amount that can be presented is \$200. We have reached that amount, and a cheque for at least \$200 will be presented at the end of year.

12c Moduplay update – The Moduplay repairers will be onsite within 2 weeks to have a closer look at the required work. They will return next term to do the repairs. The equipment will be out of action for one day.

12d Gonski Petition – There is a petition to support Gonski. Tess collected signatures from all that would like to sign and will submit.

12e Hotondo Homes is running a local competition. The prize would be a makeover for the quiet area. Tess and Yvonne have volunteered to be our wordsmiths for the entry.

Tess would like to take the opportunity to thank Adam Hodgkins for being amazing and giving so much of his time and guidance to all of us. THANKYOU!

13 Principal's report – As per report presented by Deb Faulks

14 Next Meeting – 11th October 2016

15 Close Meeting - 8.18pm