

## Illaroo Road Public School P & C General Meeting

Date: Tuesday 8<sup>th</sup> August 2017  
 Venue: Illaroo Road Public School  
 Meeting commenced at 1915

Item	Subject/Description
<b>1.</b>	<b>Welcome</b> Michelle Sullivan was an apology, Adam Hodgkins accepted the nomination to chair meeting.
<b>2.</b>	<b>Attendance</b> – Mandy Weissel, Steve Hall, Adam Hodgkins, Clive Timmins, Tracey Robins, Yvonne Cole, Alison McVey, Sherry Wearne, Bob Lowe, Chris Klein <b>Apologies</b> – Karen Woods, Sandra Turnell, Michelle Sullivan,
<b>3.</b>	<b>New Members</b> Nil.
<b>4.</b>	<b>Ratify Minutes</b> – Minutes of the June 2017 meeting were accepted. Moved by Mandy, seconded Tracey.
<b>5.</b>	<b>Matters Arising</b> Addressed as General Business.
<b>6.</b>	<b>Guest Speaker / Presentation:</b> Nil
<b>7.</b>	<b>Treasurer's Report</b> Adam circulated and tabled a report for June/July-17 and Year-to-date figures. Accepted, moved by Steve, seconded Sherry. Adam also flagged his plan to move the Financial Year to Jan-Dec month range which would involve the AGM moving to the start of the school year. He will seek advice from the P&C Federation and report back to the Committee. Arrangement have been completed for Voluntary Contributions receipted on behalf of P&C by school to be used to pay approved P&C funding proposals.  <b>Action: Adam will seek advice from the P&amp;C Federation and report back to the Committee.</b>
<b>8.</b>	<b>Canteen Report</b> Karen tabled a report from Tracy. The efforts by Tracy and Karen to implement the new healthy eating program where noted and <u>appreciated by the committee</u> . The timeline of being 100% compliant at the start of Term 4 is much earlier than required and reflects the efforts of these two ladies. Tracy notes the low number of parent helpers. Bob / Michelle to add further advertising in the Bulletin – even a 30min help-out is useful between 8.30 – 10.00am.
<b>9.</b>	<b>Uniform Shop</b> Tracey Robins reported that activities were continuing with adequate volunteers so far. Winter stock has arrived with good sales. Any assistance for Tracey to help with Uniform Shop activities would be appreciated, also advertise in Bulletin.
<b>10.</b>	<b>Correspondence</b> Per report.
<b>11.</b>	<b>General Business</b>
<b>a)</b>	<b>Potential Fundraiser: Color Run / Sport-a-thon</b> Michelle Sullivan had prepared some concept notes for a Color Run which were discussed in her absence. The focus of the discussion was trying to identify: <ul style="list-style-type: none"> <li>- how the event could be run (multiple laps of grass area vs 1 lap, staggered start to avoid any injury to students, how long would the activity operate),</li> <li>- how would the fundraising model work (depending upon how the activity operated),</li> <li>- expense / workload / logistics of handling the color material,</li> <li>- preparation and clean-up effort required,</li> <li>- post-race cleanup of students prior to home-time buses.</li> </ul>

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	It was raised that a Sport-a-thon was a proven fundraising activity and had been very successful in past occurrences (2012: \$14313, 2015: \$14453) and 2 years since last one. Chris Klein noted that it also offered opportunity for teacher coordination/timetabling for events. The school also has the majority of the equipment needed. Ideas about possible extra fun activities like dunk-the-principal were also identified.
	Overall feedback from the meeting was that a Sport-a-thon was the preferred activity. <b>Action/s:</b> <ul style="list-style-type: none"> <li>• <b>Michelle has proposed a separate planning meeting Wed Aug 23<sup>rd</sup> – tbc</b></li> <li>• <b>Clive to provide Michelle with a briefing of the meeting discussion.</b></li> </ul>
<b>b)</b>	<b>Father's Day BBQ Friday 1<sup>st</sup> September</b> Focus on Bacon & Egg rolls. Clive volunteered to take lead and with some help on sourcing the food elements things should be ok. Agreed not to proceed with a gift stall. Planning for 350 breakfasts in period 7.00 to 8.15.  <b>Action: Clive to prepare and circulate detailed Event notes with meeting minutes.</b>
<b>c)</b>	<b>Bendigo Bank</b> <ul style="list-style-type: none"> <li>• Michelle had received some correspondence regarding the level of advertising being performed for school banking and the support of Bendigo Bank. It was noted that some Bulletins did not contain mention of the sponsorship.</li> <li>• It was hoped that their involvement with the school would continue. However any additional activities the Bank wants to perform is to be coordinated directly with the Principal.</li> </ul> <b>Action: Clive to brief Michelle on discussion.</b>
<b>d)</b>	<b>School Stationery Essentials Pack</b> Deb Abello not in attendance so item deferred to next meeting.
<b>12.</b>	<b>Principal's Report (Bob Lowe)</b> <ul style="list-style-type: none"> <li>• Bob Lowe presented the report as Acting Principal, supported by Chris Klein Acting Deputy.</li> <li>• Many extra activities on the schedule in Term 3 including the School Production and the Southern Stars Dance Festival – <u>thanks to all of our fantastic teachers and staff</u> who support these activities.</li> <li>• Selection for the new Principal is in progress.</li> <li>• The new School Plan 2018 – 2020 is in development this semester.</li> </ul>
<b>13.</b>	<b>School Council Update</b> No meeting held, next one is later this week.
<b>14.</b>	<b>Items for next meeting General Business: Tues 12<sup>th</sup> Sept 2017, 7pm</b> <ul style="list-style-type: none"> <li>a) Sport-a-thon (Tentative date Fri Nov 3<sup>rd</sup>) – updated status on planning</li> <li>b) Fathers' Day Breakfast Fri 1<sup>st</sup> Sept– debrief</li> <li>c) School Stationery Essentials Pack - Deb Abello to investigate a list of items &amp; pricing, sold and paid for in Term 4</li> <li>d) AGM / P&amp;C Financial Year change – Adam to table P&amp;C Federation advice</li> <li>e) Bendigo Bank</li> </ul> <b>Reminder:</b> Can all report contributors please provide reports on the Sunday night prior to meetings to allow them to be circulated/read on the Monday.

Meeting closed 2125

**Adam Hodgkins, P&C Meeting Chairperson**