

Illaroo Road Public School P & C General Meeting

Attendance: As per attendance book.
 Apologies: As per attendance book
 Date: Tuesday 07/08/2012
 Venue: Illaroo Road Public School
 Meeting opened at 7:08pm

Item No	Subject/Description	Moved	Second	Action/ Due by
1	Apologies – per attendance book			
2	Ratify Minutes – Minutes of the 12 th June 2012 meeting were accepted	Karen Woods	Bec Johnston	

3 Kerina Swords – time capsule
 The time capsule is due to be opened on 13th December 2013. Kerina would like to be involved in the planning of the official opening.

4 Matters Arising
a) Grants submission
 The grants submission we had been trying for won't be able to proceed as the grant is only available to cover students' travel costs for sporting events

b) Past P&C records
 The past records are now in the locked cupboard in the uniform shop.

c) Fundraising Update
Sport-a-thon: money count is currently \$6291 with class 3/4C as the leading class. There are 36 prizes in total, which works out to be approximately 1 in 14 children winning a prize.

Father's Day Stall: all ordered products have arrived and are all very high quality and have arrived already wrapped. We are still after donations from the school community with weekly notices in the Bulletin from now on. Note date change to Thursday 30th August

Cupcake Stall: Tracey did a wonderful job. \$203 profit. Year 6 helpers selling cupcakes were brilliant.

Election Stall: Karen Woods and Debbie Abello will organise this event on Saturday 8th September. A coffee van maybe an option as they donate a percentage of their sales. A note will go into the Bulletin about donating cakes for the stall.

School Disco: This will be on Thursday 22nd November. Karen Woods is the co-ordinator.

Pavers: The pavers will be delivered in the next few weeks. Graham will speak to Rosie Wade about where the pavers will be laid. Jackie Fox will be asked to be involved in finishing off this fundraiser. Sandra will contact Jackie to request any paperwork she has from her work on this, plus what profit has been made.

Meet the Candidates: Date change, now on Tuesday 4th September with a 7.30pm start. Contact has been made with letters going out and it has received a positive response. The Greens are very keen. 3 or 4 minutes will be allocated for each speaker. The audience will be encouraged to write their questions at the door. The event will be promoted through the local papers and radio stations. Space has been requested on the school sign to also advertise the night. There will also be a small note in the Bulletin. Only offering tea & coffee from the P&C with a gold coin donation for this. Rebecca Johnston and Karen Woods to help out on the night.

Christmas cards: After much discussion it was unanimously agreed by the committee that we wouldn't proceed with this fundraiser this year but will look at it again for 213.

Family photos: Graham raised the suggestion of having family portraits done in 2013. Debbie Abello will look into this for the next meeting.

5 Playground Equipment

Sky Jay is working with Karen Woods on this project. They have had 2 site inspections and have quotes from both companies. The quotes are broken down by cost of equipment, installation cost, edging & mulch and travel costs so that each option can be equally compared. One option from Moduplay is \$27,500 but there can be great savings in edging and mulch. Sky is looking into local companies supplying the timber edging (Waxwood) and mulch to make a substantial saving. SoilCo has already offered softfall at a commercial rate. Sky and Karen are also looking into replacing the edging and mulch on the existing Infants playground. They are looking at a grant from Mulwaree to cover the cost of replacing this. The grant submission is due on 18th September. Karen will work with 5K to run a small survey involving all the primary classes so the students can vote on their favourite equipment.

6 Principal's Report - see attached report

Autism class update – currently there are 3 students enrolled with others to be transferred in over the coming term.

**7 Correspondence – Sandra Turnell
See attached report.**

8 Treasurer's Report –Liza Hodgkins see attached report

Amount we have in the bank as of 31st July is \$41663.16 less outstanding cheques of \$12411.38.

8 Canteen Report –

Presented by Bec - see attached report.
Tracey has requested an urn for \$229.
A motion was raised for Tracey to spend up to \$250 on this urn. This was moved by Rebecca Johnston and seconded by Liza Hodgkins.

Kids in the canteen: Melissa McCoy brought up the new WHS legislation and workers compensation. The P&C has Voluntary Workers Personal Accident Insurance through the P&C Association. This covers us for all volunteers and children over the age of 10 to work in the canteen. However, for further peace of mind, Karen Woods will do a risk assessment using the template from the P&C website. Karen will also work with Tracey to create an Induction sheet for the students. Permission slips will be prepared through the school once the risk assessment and induction guidelines have been finalised.

Canteen financial report – see attached report

Melissa McCoy has resigned from the position of canteen treasurer and the committee thanks Melissa for all her hard work in this position. Berni Morris and Melinda Day will jointly take on this role. This was moved by Karen Woods and seconded by Rebecca Johnston.

9 Uniform Shop – Debbie Abello see attached report

Has been a quieter two months, but this is usual. From last meeting till 31st July gross sales are \$2510, with a net profit of \$827.15. There is a sample of the microfibre track pant in the Uniform shop for interested people to see. Need to sell old pant stock before we purchase new pants. Overall shop is running smoothly and parents appear happy.

10 General Business

Tim Wade does a lot of work for the school. Liza Hodgkins brought in a card for any interested members to sign.

Meeting closed at 9.20pm

Next meeting: Tuesday, September 11th 2012

P&C President