

## Illaroo Road Public School P & C General Meeting

Date: Tuesday 13<sup>th</sup> June 2017  
 Venue: Illaroo Road Public School  
 Meeting commenced at 1905

Item	Subject/Description
1.	<b>Welcome</b> Michelle Sullivan chaired meeting.
2.	<b>Attendance</b> – Michelle Sullivan, Steve Hall, Liberty Nelson, Tess Thomas, Adam Hodgkins, Liza Hodgkins, Sandra Turnell, Clive Timmins, Debbie Abello, Tracey Robins, Chantell Treier, Dani Hay, Yvonne Cole, Sherry Wearne, Andrew McVey, Graham Tink, Bob Lowe <b>Apologies</b> – Karen Woods, Laura Sullivan, Mandy Weissel, Carley Amey
3.	<b>New Members</b> Nil.
4.	<b>Ratify Minutes</b> – Minutes of the May 2017 meeting were accepted. Moved by Sandra, seconded Tess.
5.	<b>Matters Arising</b> Addressed as General Business.
6.	<b>Guest Speaker / Presentation:</b> Nil
7.	<b>Treasurer's Report</b> Adam circulated and tabled a report for May-17 and Year-to-date figures. Accepted, moved by Adam, seconded Tess.
8.	<b>Canteen Report</b> Karen circulated a (very extensive – thankyou) report. Karen happy to support a free audit of pricing, Adam is also happy to participate and coordinate with Graham's audit contact. <b>Motion: To undertake Canteen Pricing Audit</b> moved by Adam, seconded Sherry. Passed
9.	<b>Uniform Shop</b> Tracey Robins reported that activities were continuing with adequate volunteers so far. Winter stock is expected mid-June and an order has been completed for senior bags. Any assistance for Tracey to help with Uniform Shop activities would be appreciated, especially when winter uniforms arrive or to assist stocktake.
10.	<b>Correspondence</b> Per report. Also the P&C Federation had provided correspondence regarding Gonski #2 funding included in the latest Federal Govt Budget. Michelle to provide details in School Bulletin.
11.	<b>General Business</b> <ul style="list-style-type: none"> <li>• <b>Funding Requests:</b> (1)Literacy and Numeracy resource funding (as presented May-17) (2) School Gardener costs \$4,500 per Principal funding list</li> </ul> There was discussion regarding the Principal priority list items. Graham indicated that: <ul style="list-style-type: none"> <li>- airconditioners: school has purchased 5 units to be installed Term 3 holidays, P&amp;C may consider funding another room if thought necessary.</li> <li>- School Production Support: Graham advised that funding now not required.</li> <li>- Commboxes: school has purchased 3 units this year, P&amp;C maybe asked to buy 1 or 2 towards the end of the year.</li> <li>- Adam advised that \$27,000 P&amp;C pledge in 2016 is still held open.</li> </ul> <b>Motion: To approve the funding for Literacy &amp; Numeracy resources \$10,352 and Gardener \$4,500.</b> Moved by Adam, seconded by Deb. Passed. Adam to further investigate whether funds to be withheld from Voluntary Contribution \$18,400 already held by school else issue funds.
	<ul style="list-style-type: none"> <li>• <b>Mother's Day Stall (Friday 12<sup>th</sup> May)</b> - Over 1000 gifts available for the stall. Congratulation to Deb Abello and the other helpers who achieved a profit of \$1,930. Stall located in front of library proved popular, but meant that kids with spare money going to Canteen did not delivery late sales.</li> </ul>

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	<ul style="list-style-type: none"> <li>• <b>Potential Other Events: Color Run-a-thon</b> Michelle advised that School Bulletin / Facebook had been used to call for volunteers to be part of an organising committee, only a small number of FB 'likes'. Graham tabled the idea of a school run 'Sports / Color' Run. General support for the idea, and feeling that people happy to help if they know 'what they are nominating to do'. Michelle volunteered to develop a list of potential roles / activities to validate if this is something that could occur on Week 4 Friday, Term 4 (November 3rd) e.g., parent helpers on day, coordinators to organise a few major prizes (rather than lots of little prizes), raffle tickets, etc. Suggested to minimise workload that money is collected on the day. Follow-up next meeting.</li> <li>• <b>Father's Day</b> – Friday Sept 1<sup>st</sup> September. Focus on Bacon &amp; Egg rolls. Ask for donations of bread, eggs and bacon. Feedback from last year is that look for opportunities to pre-cook food (slab of eggs, tin of bacon) as long delays for breakfast collection in the 700 to 745 time-slot. Be careful about the food / beverage range on offer, minimise labour-intensive activities. Clive volunteered to organise BBQ cooks if required. Follow-up next meeting.</li> <li>• <b>School Stationery Essentials Pack</b> - Deb Abello tabled an idea as everyone hunts in January for required school stationery, could we pre-sell items in Term 4. Committee determined that we needed to understand if a good fundraiser financially for the work involved. Follow-up next meeting.</li> </ul>
<b>12.</b>	<p><b>Principal's Report (Graham Tink's final report before retiring at the end of Term 2)</b></p> <ul style="list-style-type: none"> <li>• Report tabled. Voluntary contributions collected so far \$18,400 (no updated breakdown since Mar-17 notes). Updates on latest funding desires, notes added to Funding Request notes listed above.</li> <li>• Graham then held the floor while providing some comments in his final address to the P&amp;C Committee (refer report). His address received a round of applause with Adam &amp; Michelle speaking on behalf of the committee noting his successful contributions, vision to develop the school and strong organisational skills, positive interactions with the parents and P&amp;C committee, while leaving a legacy for those that follow. Bob Lowe noted Graham's strengths and his particular keenness to establish the School Band and Dance Troupe.</li> </ul>
<b>13.</b>	<p><b>School Council Update</b></p> <p>Meeting held where Graham Tink informed the Council that he would be retiring at the end of Term 2.</p>
<b>14.</b>	<p><b>Items for next meeting General Business: Tues 8<sup>th</sup> August 2017, 7pm</b></p> <ol style="list-style-type: none"> <li>a) School Sport-a-thon / Color Run (Tentative date Fri Nov 3<sup>rd</sup>) – Michelle to present list of roles / activities</li> <li>b) Fathers' Day Breakfast Fri 1<sup>st</sup> Sept– list of roles, confirm if want to have stall</li> <li>c) School Stationery Essentials Pack - Deb Abello to investigate a list of items &amp; pricing, sold and paid for in Term 4</li> </ol> <p><b>Reminder:</b> Can all report contributors please provide reports on the Sunday night prior to meetings to allow them to be circulated/read on the Monday.</p>

Meeting closed 2108

**Michelle Sullivan**  
**P&C Meeting Chairperson**