

## Illaroo Road Public School P & C General Meeting

Attendance: As per attendance book.

Apologies: As per attendance book

Date: Tuesday 12/11/2013

Venue: Illaroo Road Public School

Meeting opened at 8pm

<b>Item No</b>	<b>Subject/Description</b>
	<b>Apologies</b> – per attendance book Laura Hedayati
<b>1</b>	<b>Ratify Minutes</b> – Minutes of the 8 <sup>th</sup> October 2013 meeting were accepted. Moved by Lesley, Seconded by Adam
<b>2</b>	<b>Matters Arising</b> <b>(a) Update of Shade Cloth over the sandpit</b> Requiring additional quote. Andrew Mcvey will organise the quote for the Veolia grant. Steve will forward email with dimensions to Andrew to get the shade sail quote. <b>(b) Putt &amp; Play event report</b> A good day and event. Thank you to the volunteer helpers from year 5 and 6 for helping on the day. Lots of cakes and not many sold due to the hot temperature. Sausage Sizzle was not successful and decision made to purchase 100 sausage only and sell until they run out. P&C now has face painting kit that can be used at other events.
<b>3</b>	<b>Items for Discussion:</b> <b>(1) Uniform shop MYOB Retail Software – Adam Hodgkins</b> Add a computerized sale system to the uniform shop. Retraining for the volunteers. Easy to keep a track of the stock. The software cost is \$389 Plus need to purchase printer bar code scanner. Approximately Sub \$100. Ongoing cost of toner and paper. Stock to be checked as it comes in and added using an existing bar code. Adam has down loaded and trialed the software on last year's figures and it worked accurately. Moved by Andrew Garlick. seconded by Andrew McVey Aim to trial and train volunteers in January <b>(2)</b> School Disco. Junior kindergarten, Alison Mcvey. Helen. Volunteers and Andrew and Diane at the front door. Senior school disco Chris and Lesley volunteers. Andrew and Diane at the door for the both. Agreed to go with last year's system of marking the inside wrist of the hand and wear any loss if it rubs off. <b>(3)</b>
<b>4</b>	<b>Principal's Report</b> Tabled by Mr Tink – see attached <ul style="list-style-type: none"><li>• Spread the word for Children's safety please don't come into the school grounds to collect your children at the end of the day.</li><li>• English curriculum will be implemented next year. Australian syllabus is being implemented. The school reviews current practices and looks at new practices.</li><li>• The teacher professional learning will be evaluated and look at how to do things differently especially with technology. PC computer mobile labs purchased and to be implemented.</li></ul>

- Aboriginal training for teacher No gaps No excuse. Lead by Bob Lowe.
- Policy development for next year. Teacher professional learning policy. The Australian standard for teachers. Assessment strategies and changes to report cards next year.
- Major review for school self-evaluation is student learning and student welfare policy.
- Technology committee requested -Two mobile computer labs and colour printers. Document camera.
- The p&c funded playground equipment has received a rebate of \$8000 from the Department.
- Alarm system required due to recent break ins. Graham getting quotes. Thinking of using the \$8000 funds received to install a canteen security system. Motioned by Adam for school to keep the funds for the alarm. Seconded by Lesley. Passed
- Request for tablet device approved and released by the department.
- Would like to update fixtures and equipment in the library. Graham has suggested the p and c take ownership of the project to work with the librarian to upgrade the library. Working in hand with Brooke. Looking at \$40,000 - \$50,000.
- Alex raised the issue that the school should format a pledge that looks at breaking up the “needs” and “wants” eg all fundraising should be directed at bigger projects rather than maintenance.

#### **5 Treasurer’s Report.**

Tabled by Liza Hodgkins. Moved by Liza Hodgkins and accepted by Karen Woods. Motioned by Liza that Extra funds from the general and canteen account to be added to the existing term deposit. Andrew moved that we take \$10000 from general accounts to put into best term deposit rate deemed by the treasurer. Seconded By Karen.

#### **6 Correspondence**

Tabled by Chris Hanson -  
Not comments or questions.  
Shoal haven city council needs updated numbers and contacts from P&C. Karen to look into.

#### **7 Canteen Report**

Presented Flowers to Liza, Mel and Karen from Tracy.  
Great profits. Successful year.  
After 3 break ins Tracy and the school are looking at the installation of an alarm system. Looking at purchasing a lap top computer for \$500 moved by Leslie seconded by Adam.

#### **8 Uniform Shop**

Uniform shop report tabled by Debbie Abello.  
Vote of thanks to Debbie raised by Adam.  
No Comments or questions.

#### **9 General Business**

The soft fall top up to be done on a Friday afternoon when the soft fall is delivered.  
Social drinks to be held at Wharf road restaurant on December 13<sup>th</sup>. Email to follow up.  
Chris Hanson suggested to Graham that the office and school consider a school runner system in the afternoon to deliver messages. To relieve the pressure on office staff.

**To be raised Next meeting** Alex has raised the concern that do we have a floor / ceiling that we don’t want the P&C savings to fall below?

**Meeting closed at 9.35pm**

**Next meeting: Tuesday, December 10<sup>th</sup> 2013**

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**P&C President**